



MILTON KEYNES EDUCATION TRUST

WALTON HIGH

16 –19 Bursary Fund Policy

The government's 16 – 19 Bursary Fund Scheme provides financial assistance to help students overcome specific barriers to continue in education.

There are two bursaries available at Walton High.

Vulnerable Students Bursary

Students who meet one of the four criteria below, and have a financial need, may be eligible to receive a bursary of £1,200 per year. The bursary will be paid in three payments during the year: £600 in September, £300 in January and £300 in March.

- In care
- Care leavers
- Receiving Income Support or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them living with them such as a child or partner
- Receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right

Discretionary Attendance Bursary

Students who meet any of the criteria below, and have a financial need, may apply for the Discretionary Attendance Bursary:

- Have an Education, Health and Care Plan (EHCP)
- Receive Free School Meals
- Household income is below £20,000 per year

This funding can be available to students who maintain very good attendance to help them overcome financial barriers to remaining in education by contributing to the following:

- Transport to and from school
- School meals
- Clothing to comply with Post-16 dress code
- School resources
- School trips
- Travel to and from University open days/interviews

Students will be required to produce relevant evidence of personal financial circumstances as detailed below:

Vulnerable Bursary

- A letter from DWP or the local authority
- Universal credit statement

Discretionary Bursary

- A letter from DWP
- Copies of any benefit payments details, for example, Universal Credit, Income Support, Job Seeker's Allowance, Child Benefit, Housing Benefit
- Self-employment accounts
- Wage slips (within last 3 months/last issued)
- P60
- Copies of online bank statements (within last 3 months)

The 16-19 Bursary is an amount determined by The Education and Skills Funding Agency.

Each application will be considered individually and any awarded payments will be based on financial assessment. Students will be required to provide relevant evidence of their financial situation.

Depending on individual circumstances there is a possibility of no award or a limited award.

To be eligible for the bursary, students must:

- be aged 16 or over but under 19 at 31 August in the year in which they start their Post-16 study. Students aged 19 or over are only eligible to receive a discretionary bursary if they are continuing on a study programme they began aged 16 to 19 or have an Education, Health and Care Plan (EHCP).
- meet residency criteria in The EFSA funding regulations for Post-16 provision.

Payment of bursary funds is conditional on eligible students maintaining good attendance and complying with the Walton High Code of Conduct.

Applications will be treated in the strictest confidence and the student's individual assessment of actual financial need is assessed by the Post-16 Bursary Panel who will consist of:

- Post-16 Bursary Officer
- Director of Post-16
- Member of Finance Team
- Member of Senior Leadership Team