



**Careers Education, Information, Advice and Guidance Programme
2019 - 2020**

Aim:

Every child should leave school prepared for life following their studies. Careers guidance is crucial in helping students emerge from school ready to either continue their studies or ready for the world of work. We want to provide information, advice and opportunities to allow students be well informed when making subject and career decisions. All students will know what support is available in order to have the skills and behaviours they need not only to make informed choices but preparation for life. The provision of advice and guidance is intended through the PSHE programme, Advanced Learning Days and careers activities which will aim to inform, inspire and motivate students, preparing them for work and helping them to understand where different education and training choices could take them in the future.

Years 7 and 8

Understanding information regarding Careers is supported in Years 7 and 8 through PSHE lessons and by tutors through the tutorial programme. The aim is to help students with personal development including building a sense of self awareness, developing employability and enterprise skills, helping students understand career management and career exploration including the acquisition of Labour Market Information and is supported by the following events and careers assessments:

- PSHE
- Unifrog – our careers information platform
- Careers related support using Unifrog
- Careers Fair
- Work Shadowing
- Years 9 - 11 Preference Programme
- Career Interviews, Tutor Time Activities and Drop-In sessions

Years 9, 10 and 11

Understanding information regarding Careers, identifying where to seek information and support is important for these year groups through PSHE lessons and by tutors through the tutorial programme. Students continue to develop a sense of self awareness, developing employability and enterprising skills and a greater understanding of career management. Students can use of Labour Market Information to support decision and is supported by the following events:

- PSHE
- Unifrog – our careers information platform
- One-to-one Careers Guidance
- Information sessions about Further Education and Apprenticeships
- Careers Fair
- Post 16 Preference Programme
- Access to Apprenticeship Fair

Years 12 and 13

Year 12 is a time is an opportunity to continue deeper learning. Although students focus on a smaller programme of study, it is important that we keep all options open while at the same time making sure that students are aware of progression opportunities following Post 16, including doors to university, School Leaver Programmes and to Degree Apprenticeships. Support is focused on the variety of application processes, courses and career pathways. The programme is supported by talks in Enrichment Sessions, events and activities that take place through the year.

- Career and Higher Education talks from alumni and others
- Unifrog – our careers information platform
- UCAS Launch and University Visits
- Careers Fair
- Apprenticeship Fair
- Information about Gap Years and Student Finance
- Work Experience
- Preparing for the future, LinkedIN, CVs and Interview practice

By the time that Year 13 students are back in school from the summer break most students have made significant progress preparing for UCAS applications, Gap Years or Degree apprenticeships. Time is now spent refining applications and personal statements. Subject teachers are always on hand to discuss applications, courses and career options. For those who remain unsure about their next steps, advice from staff and the Careers Adviser is readily available.